



**Newport Chamber Auction
April 19, 2025
Hallmark Resort Newport**

FOR OFFICE USE ONLY
Item # _____
Package # _____
Section _____
Entry Date _____
Procured By _____

IRS EIN: 93-0350614

**DONATION FORM
Deadline: April 7, 2025**

PLEASE PRINT

Donor/Business Name

(As it should be listed in auction materials) _____

Donor Contact Name

(To address official letters) _____

Mailing Address _____

City _____ **State** _____ **Zip** _____

Phone _____ **Cell** _____

Email _____

ITEM INFORMATION

Item Description _____

Restrictions/Expirations/Special Notes _____

Item Retail Value \$ _____

Please check applicable boxes

- Donor will provide gift certificate
- Donor will provide actual item
- Newport Chamber has authorization to make gift certificate as per donor's specifications

The item/gift certificate will be **delivered to the Chamber** **Needs to be picked-up**
Instructions for item/gift certificate pick-up _____

Please send me an invitation to the Newport Chamber Auction

Please keep a copy of this form for your records and return original along with any items,
gift certificates and display/descriptive materials to:
Newport Chamber of Commerce • Attention: Maggie Conrad • 555 SW Coast Hwy • Newport, OR 97365
Phone 541-265-8801 • **Email** maggie@newportchamber.org