

2010 Application for Exhibitors & Vendors

*Newport Oregon's
33rd Annual*

"The Grape Wild West"

Seafood & Wine Festival



February 26, 27 & 28

Friday 2pm-9pm

Saturday 10am-6pm

Sunday 10am-4pm

South Beach Marina
2320 OSU Drive, Just south of
Down Town Newport

*Featuring Over 150
Food, Art & Wine Vendors*

August 14, 2009

Dear Seafood and Wine Festival Applicant:

Thank you for showing interest in Newport's 33rd Annual Seafood & Wine Festival on the picturesque Oregon Coast, which is slated for February 26th through February 28th, 2010. The event will be held in a tented venue located near the Rouge Ales Brewery at the South Beach Marina in Newport. Artists and Craftsmen will show-case a variety of fine art, sculpture, photography, pottery, and jewelry. Pacific Northwest Wineries will be pouring the finest of wines and culinary professionals will serve cuisines of delectable delights sure to entice our palates.

We invite you to be a part in the 33rd Annual Seafood and Wine Festival, an event that draws an audience of over 15,000 visitors from all over the Pacific Northwest and beyond to Newport. This event, "*The Original and Still the Best*", combines the perfect blend of fun and excitement. Don't forget that we will have a contest for the Best Decorated Booth, as well as Commercial Wine, and Amateur Wine competitions.

The Seafood and Wine Festival will accommodate over 150 artists, craftsmen, culinary, and winery vendors, so please submit your applications soon! The application deadline is October 14, 2009. **Submitted applications will be reviewed on a case-by-case basis. You must include a check or credit card number for the amount of your booth preference.** Your credit card will be processed for the amount of the booth you are assigned in the first week of November. If your check was written above the selected booth price, you will be refunded or credited the balance. If there are non-sufficient funds or your credit card is declined at the time of booth selections, this will result in rejection of your application. Since space is limited not all applicants will be accepted. After all applications have been processed you will receive either a confirmation letter and contract or notification that you have been placed on a waiting list.

Please visit our website, www.newportchamber.org, or call (541) 265-8801 for further information.

Sincerely,

Bobbi Nyhus

Visitor Services & Festival Coordinator
Greater Newport Chamber of Commerce
555 SW Coast Hwy
Newport, OR 97365
Bobbi@newportchamber.org
(541)265-8801

2010 Newport Seafood & Wine Festival

February 26, 27 & 28 2010

Exhibitor Application

The following is only an application to the 2010 Seafood & Wine Festival. There will be a contract mailed to you upon the acceptance of your application. Please read each page and return with your check or credit card number no later than **Wednesday October 14, 2009**. Please be sure to keep a copy for your records.

Exhibitor/Business Name _____

Contact Person _____

Address _____

City, State, Zip _____

Phone _____ Fax _____

E-mail _____

Exhibitor Type: _____ Food _____ Arts & Crafts _____ Information _____ Wine

This is a 21 years and over only event! This includes exhibitors, their staff and infants. In accordance with Oregon State law, NO MINORS are allowed on the festival grounds during hours of operation. Compliance is strictly enforced.

Craft Exhibitors Applicants must include pictures of crafts to be sold. With a limited number of Craft Exhibitors, an effort will be made to minimize the duplication of products offered.

Food Exhibitors Service of food at this event **requires a temporary Lincoln County Health Department License**. Food Exhibitors are strongly encouraged to offer at least one seafood item. Selection of applicants will be made to maximize the variety of seafood products and minimize duplication of similar products. Menus must be specific and cannot be changed without the written approval of the SWF Events Director. Limited space is available in a separate cook tent, space is obtained on a first come first served basis.

Information Exhibitors Information Exhibitors are selected at the discretion of the Newport Seafood & Wine Festival Committee.

Wine Exhibitor: I will pour my own wine _____
I would prefer a Non-Profit organization pour for me _____
Name of Non-Profit who will be pouring for your winery _____
Would you like us to send you a list of Non-Profits willing to pour ? _____

Winery or Grower must complete a Special Event Winery or Grower Application.

Non-Profit or Charitable Organizations (501C3) must complete a Temporary Sales License Application and proof of (501C3) status is required.

There is a \$25 City Fee that will apply for each wine vendor application, this will be due with your contract.

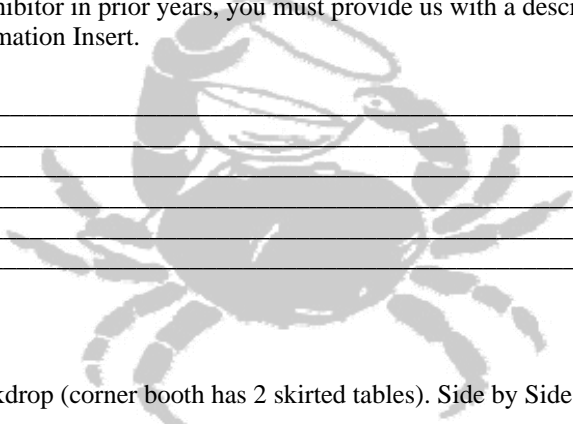
All persons serving wine must hold a current service permit or attend a training class that meets OLCC requirements prior to participation at the Newport Seafood and Wine Festival, and complete a Temporary Sales License Application. **OLCC requires proof of liquor liability insurance at a minimum of \$500,000.** The total insurance coverage for wine vendors will be \$1,000,000. **Other OLCC Winery/Grower requirements must be followed to complete their application.** All servers will offer a uniform **four (4) ounce pour per glass or one (1) ounce pour per taste.** Exhibitors are responsible for complying with all applicable laws and regulations. **No private label wines are allowed to be sold or given away, nor are any type of wine glass holders (plastic, around-the-neck or plate) or corkscrews/pullers/bottle openers.**

Insurance

ALL EXHIBITORS: All accepted applicants MUST provide the Greater Newport Chamber of Commerce with evidence of \$500,000 minimum liability insurance coverage showing the Greater Newport Chamber as an additional insured.

Products All Exhibitors selections are based upon the quality of offerings for Festival-goers, consistent with the Festival's Wine, Seafood and coastal themes. Please describe your products as specifically as possible to assist in the selection process. **Your description of the type of product served, sold, or given away must be complete and specific for your application consideration!** Even if you have been an Exhibitor in prior years, you must provide us with a description of your product(s). This description will be used for the Festival Information Insert.

Please provide a description of your item(s): _____



All Exhibitors

What's Offered

- 10 X 10 booth with skirted table and backdrop (corner booth has 2 skirted tables). Side by Side booth is 10 X 20 and includes 2 skirted tables and backdrop.
- A Cook Tent with propane access is located adjacent to the Festival Tent with limited space available on a first come first served basis. **No open flame or hot oil cooking (grease laden vapors) is allowed inside the Festival tent.** Hot plates, ovens, and microwaves are permitted inside. A fee Schedule for the Cook Tent will be included with the Exhibitor Contract if your application is accepted and noted that you would like a space in the Cook Tent.
- Electricity is available upon request. A fee schedule will accompany your contract.
- Four (4) 3-day Festival passes. Up to 6 additional passes available @ \$15.00 each. Non-profit organizations should contact the Chamber Events Director regarding their volunteer lists
- Designated Exhibitor Parking Area. Two (2) Exhibitor Parking Passes will be provided. Additional Exhibitor Parking Passes will be \$5.00 each (same as general parking fee).
- Complimentary Exhibitor Luncheon Prior to Opening on Friday

Request of Booth Type Preference (No guarantee request for booth type will be granted).

Standard Booth @ \$525 (each booth space) _____

Corner Booth @ \$625 (each booth space, limited space available) * _____

Side by Side (10 x 20) \$1150 (limited number available) _____

*If you request a Corner or Side by Side and are assigned a Standard Booth, you will be refunded or credited the difference

TOTAL _____

Greater Newport Chamber of Commerce Member Discount - \$50.00 <_____>

TOTAL DUE WITH APPLICATION _____

Cook Tent Space Needed (Limited Space Available a \$50 fee will accompany the contract for the Cook Tent. Yes or No

If your application is not chosen, would you like us to add you to a waiting list? Yes or No

Please make check payable to "Greater Newport Chamber of Commerce" or complete the attached Credit Card Billing form

Send application and payment to: Greater Newport Chamber of Commerce Attn: Bobbi Nyhus
555 SW Coast Hwy
Newport, OR 97365

REFUNDS/Cancellations: To receive your full refund a cancellation request must be received by the Chamber in writing within ten days after the Chamber receives your contract. There will be a 50% charge for booth cancellation by an exhibitor after Friday, February 5, 2010. Exhibitors who cancel their booth after Monday, February 15, 2010 will not receive a refund of booth & electrical fees (other fees may be refunded). Applicants who were not chosen will be mailed their checks on November 17th unless they decide to remain on the waiting list. Credit cards will only be processed if selected.

Remember, the deadline for completed application is Wednesday, October 14, 2009.

CONFIDENTIAL

CREDIT CARD BILLING FORM

Newport's 33rd Annual Seafood and Wine Festival

Please complete this form to set-up billing your service invoices on a Credit Card.

Exhibitor/Business Name _____

Contact Person _____

Credit Card Billing Information (This must be the same as it appears on your Billing Statement)

Name _____

Address _____

City, State, Zip _____

Phone _____ Fax _____

E-mail _____

Credit Card Type: Discover Card _____ Visa _____ Master Card _____

Credit Card Number: _____

Expiration Date: _____

Authorized Amount: _____

All Newport Seafood and Wine Festival credit card sales are made through the Greater Newport Chamber of Commerce. I AUTHORIZE "Greater Newport Chamber of Commerce" TO CHARGE MY ABOVE CREDIT CARD FOR SERVICES RENDERED. Your Credit Card will not be billed until your application has been selected to participate in the 2010 Seafood and Wine Festival. ***If your credit card is declined at time of application acceptance, your application will be declined.**

X _____ Date _____

Please mail, e-mail, or Fax this form with your Exhibitor Application. Thank you.

Greater Newport Chamber of Commerce Attn: Bobbi Nyhus

555 SW Coast Hwy

Newport, OR 97365

Bobbi@newportchamber.org

FAX: (541) 265-5589